**MINUTES OF THE MEETING OF JUNE 26, 2013**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present – Valerie D’Ambrosio, Patricia Knapp, Enrica Montemurro,

Janet Saunders, Elsa Stonebridge. Absent – John Waryas, Tom Watkins

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three

newspapers as required by law.

**PORTION OF THE MEETING OPEN THE PUBIC:** Motion to close meeting made by

Elsa Stonebridge and seconded by Valerie D’Ambrosio. Unanimous approval

**MINUTES:** Motion to accept minutes as read made by Valerie D’Ambrosio and seconded

by Patricia Knapp. Unanimous approval

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Patricia Knapp

and seconded by Enrica Montemurro. Unanimous approval

**CORRESPONDENCE:**

1. Thank you letters from Mrs. Costello’s class.
2. Photo album/Thank you from Felician School students.
3. Request for Third Quarter Allotment.
4. Elevator Maintenance Contract
5. Thank you from the Pool Committee for having the library open for registrations.

**OLD BUSINESS:**

1. Circus – preparing for next year

**EXPANSION UPDATE:**

1. Waiting for Alan Del Vecchio to install panic buttons. Should be next week.
2. Noise from air conditioning unit to be addressed.

**NEW BUSINESS:**

1. Monthly program brochure.
2. Summer Reading Program – Calendar of Events
3. Resolution to close Borough of Totowa Public Library Foundation /Trust Account

and transfer monies into Borough of Totowa Public Library Foundation Account.

Motion made by Elsa Stonebridge and seconded by Enrica Montemurro.

**ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro,

yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent – John Waryas, Tom Watkins

1. Motion for Photo/Video picture release form made by Patricia Knapp and seconded

by Valerie D’Ambrosio.

**FRIENDS OF THE LIBRARY:** No Report

**FOUNDATION:**

1. Champagne Brunch planned for September 29, 2013 at 10:00 a.m.
2. Kitchen Renovation – plans are being worked on.

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Valerie D’Ambrosio and seconded by Patricia

Knapp. **ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica

Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent – John Waryas,

Tom Watkins

1. Motion to pay bills awaiting approval made by Patricia Knapp and seconded by

Enrica Montemurro. **ROLL CALL VOTE:**Valerie D’Ambrosio, yes; Patricia Knapp, yes;

Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent –

John Waryas, Tom Watkins

**ANNOUNCEMENTS:**

Next meeting September 25, 2013.

**ADJOURNMENT:** Motion to adjourn made by Enrica Montemurro and seconded by

Patricia Knapp. Unanimous approval. Meeting adjourned at 8:15 p.m.

 **Respectfully Submitted,**

 **Elsa Stonebridge**

 **Secretary**